

IDAHO BOARD OF DENTURITRY
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 1/30/2018

BOARD MEMBERS PRESENT: Richard Howell - Chair
Carla R Wolfrum
Pamela W Miller
Lisa H Penny
Jacqueline Mabrey

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Julie Eavenson, Admin. Support Manager
Maurie Ellsworth, General Counsel
Kim Aksamit, Technical Records Specialist II

The meeting was called to order at 9:00 AM MST by Richard Howell.

NEW BUREAU MEMBER INTRODUCTION:

Julie Eavenson, Administrative Support Manager, was introduced to the Board.

APPROVAL OF MINUTES

Ms. Wolfrum made a motion to approve the minutes of November 3, 2017. It was seconded by Ms. Mabrey. Motion carried.

LEGISLATIVE REPORT

Ms. Cory updated the Board on the meetings with Legislators from around the state.

Ms. Cory informed the Board that Senator Burgoyne and Senator Den Hartog mentioned to some members of the Boards served by the Bureau that they were looking at potential legislation. The concept would be to allow a person or entity that is alleged to have violated the Board's laws and rules to recover attorney's fees if the person or entity was found to have not violated the Board's laws and rules. At the time it was mentioned, a bill had not been drafted.

Ms. Mabrey made a motion to designate Mr. Howell to work with the Bureau and Legislators on any legislation that may impact the Board. It was seconded by Ms. Wolfrum. Motion carried.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$6,084.60 as of December 31, 2017.

LEGISLATIVE INTERIM COMMITTEE UPDATE

Mr. Ellsworth stated there have been no new developments with the Idaho Legislature's Interim Committee that has been studying the use of hearing officers. The Interim Committee is also looking at the Idaho Administrative Procedure Act. The Bureau will continue to follow this.

OLD BUSINESS

TO DO LIST – The Board reviewed the To Do List and no action was taken.

EXECUTIVE ORDER

Ms. Eavenson outlined the Board's role in responding to the Lt. Governor's Executive Order. There is a template that will be used to complete each Board's response, and the template contains six sections:

- A. Index of Statute, Rule, and Policy Requirements for Licensure and Renewal
- B. Applications and Renewals Denied – 2017
- C. Disciplinary Actions – Past 5 Years
- D. Law, Rule, or Policy Changes or Proposed/Implemented Changes in Last 5 Years to Eliminate Barriers to Entry
- E. Assessment of Public Interest
- F. Recommendations for Improvement, Modification, or Elimination of Requirements

The Bureau will be responsible for gathering and entering all of the data sections A, B and C of the template. The Bureau and each Board will jointly fill in section D regarding the Law, Rule or Policy Changes or Proposed/Implemented Changes in Last 5 Years to Eliminate Barriers to Entry. The Board Specialist and Administrative Support Manager will assist the designated Board member with writing sections E and F.

Ideas for the EO that come up between meetings cannot be shared among Board members outside of Board meetings, but may be forwarded to the Board Specialist or Administrative Support Manager for inclusion in the next meeting.

The process will be completed in three meetings: 1) discussion, 2) review and approve a rough draft, and 3) review and approve a final draft. The final draft must be completed and approved by June 15, to meet the July 1, deadline for responding.

NEW BUSINESS

NEXT MEETING was scheduled for March 6, 2018 at 8:30 am MST.

ANOTHER MEETING was scheduled for May 9, 2018 at 8:30 am MST.

EXECUTIVE SESSION

Ms. Wolfrum made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Mabrey. The vote was: Ms. Wolfrum, aye; Ms. Mabrey, aye; Ms. Penny, aye; Ms. Miller, aye; and Mr. Howell, aye. Motion carried.

Ms. Miller made a motion to come out of executive session. It was seconded by Ms. Mabrey. The vote was: Ms. Wolfrum, aye; Ms. Mabrey, aye; Ms. Penny, aye; Ms. Miller, aye; and Mr. Howell, aye. Motion carried.

APPLICATIONS

Ms. Penny made a motion to approve the application for Cynthia Giovanini and have her take the examination which will be scheduled for April 13, 2018. It was seconded by Ms. Mabrey. Motion carried.

Ms. Penny made a motion to hold application 90114193 pending receipt of additional information. It was seconded by Ms. Mabrey. Motion carried.

Ms. Penny made a motion to extend the intern permits for Cynthia Giovanini and Kyrsten Wooldridge until the examination date. It was seconded by Ms. Mabrey. Motion carried.

ADJOURNMENT

Ms. Wolfrum made a motion to adjourn the meeting at 10:04 AM MST. It was seconded by Ms. Mabrey. Motion carried.

Richard Howell, Chair

Carla R Wolfrum

Pamela W Miller

Lisa H Penny

Jacqueline Mabrey

Tana Cory, Bureau Chief